



HEALTHY FOODS LOCAL FARMERS

Mill City Farmers Market is hiring!

Are you interested in joining the team of early-risers, sustainable farming-enthusiasts, and die-hard local food-fans? Check out the posting below for our Seasonal Market Day Staff.

The Mill City Farmers Market is a non-profit organization based in Minneapolis, in its' twelfth season. Mill City Farmers Market brings together farmers, producers, food artisans, multi-cultural food traditions, celebrity chefs, authors, cooking demos, recipes, kids activities, farm animals, festivals, and live music to educate consumers about sustainable & organic agriculture and our regional farmers. We build connections and foster relationships between farmers, entrepreneurs and customers in a fun and lively environment. It is much more than a market. It is an educational experience enjoyed by over 6000 guests each market day. In addition, we are actively involved in the community doing outreach to build a stronger, more sustainable regional food system.

Our mission is to inspire and nurture a healthy community by building a local, sustainable and organic food economy in a vibrant, educational marketplace.

Mill City Farmers Market: Day Staff **Saturdays, May-October, 5:15am – 2:45pm**

Job description:

- Work as a team with Day Staffers to setup and breakdown the farmers market including the Kitchen, Info Booth, Sponsor Area, Community Booth, Music, Signage and others as needed.
- Understand and represent market mission and educational programming
- Work in one of the three Day Staff roles: Info Booth, EBT or the Mill City Cooks Demo Kitchen:
 - Manage Market Information Booth
 - Info Booth setup/breakdown
 - Familiarity with market vendors, vendor map, seasonality and product availability
 - Merchandise & market token sales
 - Manage EBT/SNAP at the Market
 - Communicate the market's mission to support healthy food access
 - Manage token sales & token tracking
 - Manage token reimbursement to vendors
 - Manage Mill City Cooks Kitchen Booth
 - Set up & breakdown outdoor demo kitchen and café area
 - Assist Mill City Cooks Chefs with weekly cooking demos and sampling
 - Manage kitchen volunteers and provide feedback
 - Maintenance and stocking of sampling and kitchen supplies
- Support Market Management with all market operations, as needed, to include:
 - Receive and respond to customer comments/complaints, general customer service
 - Manage Zero Waste stations including: familiarity with Zero Waste procedures & goals, setting up & maintaining Zero Waste stations, training & supervising Zero Waste volunteers
 - Assist Marketing Manager in executing the marketing plan by developing and posting to social media during the market day.
 - Assist in ensuring smooth operation of market and other market tasks as needed
 - Support interns, volunteers and community partners



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Additional Responsibilities

- Weekday communication and planning
 - o Work with Market Management and Day Staff to cover the 26 Saturdays and days off
 - o Maintain weekday communications with Market Managers & provide timely feedback
- Assist Market Staff at the benefit dinner Sunday, 9/10/17
- Represent market at educational community events, as needed

Qualifications:

- Detail oriented
- Organized
- Excellent communication & customer service skills
- Ability to lift 50 pounds or heavier
- Independently motivated but works well as part of a team
- Positive attitude

Preferred:

- Background or expressed interest in sustainable agriculture and local foods
- Customer Service experience
- Experience working with volunteers

Hours & Salary:

- This is an hourly position, compensation commensurate with experience.
- Must be available to work 10-15 Saturdays, May - October (5:15am-2:45pm).

Key Dates:

Applications due by March 15th.

Interviews conducted in late March.

Training and market prep hours in April & May TBD

Vendor Meeting: April 11th 9:00-1:30 am – attendance *highly recommended*.

Market opens May 6th

To apply:

Submit Cover letter, resume and 3 references to:

maggie@millcityfarmersmarket.org

Application deadline March 15, 2017.

For more information:

Visit our website: <http://millcityfarmersmarket.org/>