**Community Booths**

As part of Mill City Farmers Market (MCFM)’s mission to inspire and nurture a healthy community, we are happy to offer mission-aligned non-profits and local, small businesses space to share their work through tabling at the market. MCFM receives lots of interest from local organizations interested in having a presence at the market, and we can typically only accommodate one organization at both our outdoor and indoor markets each week. Community Booths are booked two to three months prior to the start of the market season and will be assigned on a case-by-case basis. We give preference to food, agriculture, cooking, environment, wellness and Mill District neighborhood organizations ahead of others. We also prioritize organizations that have a strong record of impact, are planning organizational growth, and work with under-represented communities.

If you are interested in having a booth at the Mill City Farmers Market or learning more about community booths at the market, please review the information below.

**General Information**

* Outdoor Saturday markets typically have between 5,000 and 6,000 visitors
* Indoor markets typically have between 1,000 visitors.
* Market dates and times are listed below. You are required to arrive a half hour before the start of the market and remain at your booth until the end of the day (with breaks for shopping, of course!)
* At the outdoor Saturday markets, we offer community booths one 10’ x 10’ tent, one 6’ table and a large chalkboard sign. You are welcome to fill the space with additional items, per approval from market management (Please note: our market is situated in an extremely windy location.)
* At indoor winter markets, community booths receive one 6’ table and a chalkboard sign.

**Outdoor Saturday Market – 704 S. 2nd Street**

Saturdays May – September, 8 a.m. to 1 p.m.

Saturdays in October, 9 a.m. to 1 p.m.

**Indoor Winter Market – Inside the Mill City Museum**

Select Saturdays, 10 a.m. to 1 p.m.

**Community Booths**

Non-profit organizations and small businesses are eligible to be community booths at the market. Organizations and businesses that are interested in supporting the market further may be interested in [market sponsorship](http://millcityfarmersmarket.org/support/become-a-sponsor/).

**Non-Profit Organizations**

* Meant for mission-aligned non-profits organizations to table and educate MCFM visitors about their work. MCFM is pleased to support other non-profits in the community.
* Community booths for non-profit organizations with an annual budget of $100,000 or less are free.

**Small Businesses**

* The decision to allow any retail business at market is at the sole discretion of the market management. Businesses will be reviewed based on fit with our [Sustainability Statement](http://millcityfarmersmarket.org/sustainability-statement) and current vendor assortment among other considerations.
* Small Business community booths are not a replacement for our [vendor application process](http://millcityfarmersmarket.org/become-a-vendor). Small businesses will only receive one market date per season.
* Community booth fees for small businesses start at $150

**Site Details:**

* Our outdoor market is very windy. Please plan accordingly with weighted signage and materials.
* You will not be able to drive a vehicle on-site for loading and unloading materials.
* Electricity access is limited. Clear all electrical and other site needs with market management.
* Parking at the meters is reserved for the market’s customers. Plan to park at one of the two parking ramps located on South 2nd Street.

**Rules:**

* Sales or fundraising require permission from market management and are limited to items that do not compete with MCFM vendors’ sales and match the market’s [Sustainability Statement](http://millcityfarmersmarket.org/sustainability-statement).
* Giveaways and samples must be approved by market management and may require a hand washing station. We are a [Zero Waste](http://millcityfarmersmarket.org/zero-waste/) market, meaning food sampling must be done with compostable products and items that often wind up in thrift shops or whatnot drawers (slap bracelets, keychains, thumb drives) should be avoided.
* If you would like us to include information about your booth in our social media or on our website, please provide the information at least one week prior to your market date.

*For questions about Community Booths at MCFM, please contact*

*Amy Britt: amy@millcityfarmersmarket.org; (612) 341-7580*

**Community Booth Application**

Business Name:       Business Website:

[ ]  Non-profit organization [ ]  Small Business [ ]  Other, please describe:

Contact Name:       Phone Number: (   )    -     E-mail:

**Names and contact info for individuals who will be staffing your booth** (Must include cell phone number for morning of market)

**Please let us know briefly:**

1. **Why is your business a good fit for MCFM?** (Note: Our mission is to inspire and nurture a healthy community by building a local, sustainable, and organic food economy in a vibrant, educational marketplace.)

1. **What is the purpose of your outreach?**

1. **What will your display include and what interactive activity/activities (if any) will you offer at your booth?**

1. **Do you have a preferred date in mind?** (We typically offer Community Booths one date per year based on space availability and alignment with our mission.)

**5. Is sustainability a part of your mission and your work?**

**6. Please choose one:**

[ ]  Our organization is led (executive team and board) predominantly by BIPOC, immigrants, LGBTQIA+, and/or working class and low-income people.

[ ]  Our organization is led (executive team and board) by more than one member of leadership who identifies as BIPOC, immigrants, LGBTQIA+, and/or working class and low-income people.

[ ]  Our organization is led (executive team and board) by at least one member of leadership who identifies as BIPOC, an immigrant, LGBTQIA+, and/or a working class and/or low-income person.

[ ]  None of the above

**7. Our annual budget is:**

[ ]  $50,000 or less [ ]  $100,000 or less [ ]  $500,000 or less [ ]  Above $500,000

**Email this completed application to** amy@millcityfarmersmarket.org